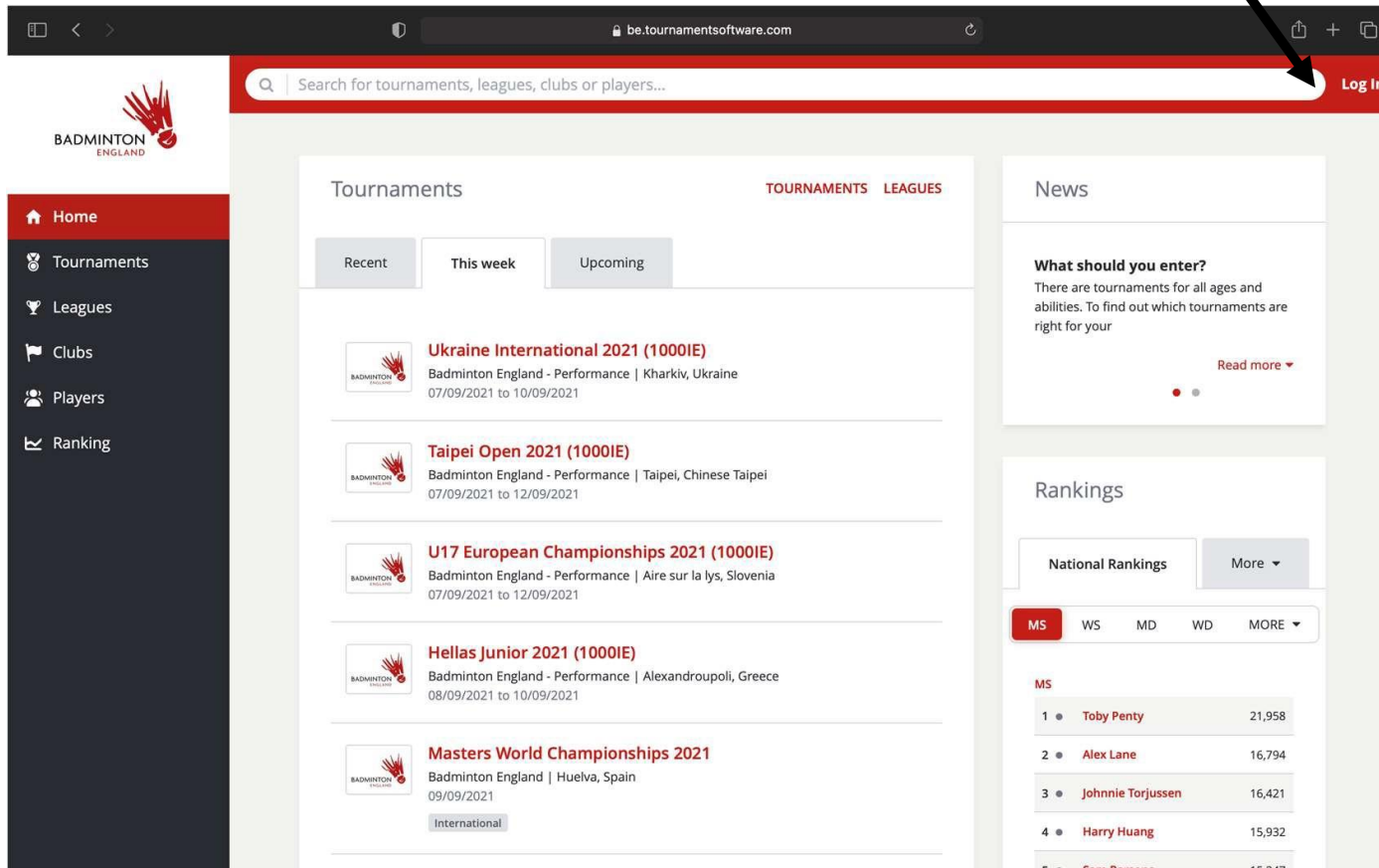




BADMINTON
ENGLAND

Tournament Software Club Admin Guide

Club Matches, Location and Home and Away Entry Step 1 – Click “Log In”



<https://be.tournamentsoftware.com/>

Step 2 – Enter credentials and Login

be.tournamentsoftware.com

Log in

Login name
beuk1022877

Password

LOGIN

[Lost your password?](#) | [Lost your login name?](#)

provided by
tournament
software

Step 3- Select "Leagues" on the left hand side. Search for our league. Then select our League
REMEMBER look for Nottinghamshire League (and then the current year)

The screenshot shows the Badminton England website interface. On the left is a dark navigation menu with the following items: Home, Tournaments, Leagues (highlighted in red), Clubs, Players, Ranking, Other, and Other roles. The main content area has a red header with the 'Badminton ENGLAND' logo and the word 'Leagues'. A search bar contains the text 'Nottinghamshire' and a 'GO' button. Below the search bar, there is a section for '1 Results' with a 'RESET FILTERS' button. The result is a card for 'Nottinghamshire League 2023-2024' with a small logo, the location 'Nottinghamshire | Nottinghamshire', and the dates '12/09/2023 to 29/04/2024'. To the right of the results is a 'Filters' panel with a 'RESET FILTERS' button. The filters include: 'Date' with 'From' (08/07/2023) and 'to' (22/07/2024) dropdowns; 'Location' with a 'Country' dropdown; and 'Online entry' with an unchecked checkbox labeled 'Open for entries'. The top right corner of the page shows 'Sion Severn' and a user profile icon 'SS'.

Step 4 – Select “Clubs”, then your Club

BADMINTON ENGLAND

Search

Arboretum **A**

Nottinghamshire League 2023-2024

Last updated: 22 July 2023 15:57

Nottinghamshire | Nottinghamshire

12/09/2023 to 29/04/2024

FAVOURITE

Visit **badmintonengland.co.uk**

Overview Draws My matches Matches Comments **Clubs** Teams Locations Find Members

Clubs

Name	Number	Number of Teams	Number of Players	Male players	Female players	City
Arboretum	3000/4749	7	36	27	9	
Beeston Braves	brave	4	18	13	5	
Beeston Fields	3001/0881	11	37	21	16	
Beeston Valley	CL001187	7	38	23	15	
Bingham	3098/0882	8	34	20	14	
Boots	3001/3116	5	27	19	8	
Byron	3001/1158	5	14	8	6	
Carlton	3098/0887	6	21	14	7	
-----	-----	-	--	-	-	-

Step 5 – Select “Matches” and the from the drop down “All Matches”

The screenshot shows the Nottinghamshire League 2023-2024 website. The header is red with a search bar and navigation tabs. The 'Matches' tab is selected. Below the tabs, there is a section for 'Club: Arboretum (3000/4749)'. Underneath, there are sub-tabs for 'General', 'Teams', 'Matches', 'Standings', 'Players', 'Active players', and 'Statistics'. The 'Matches' sub-tab is selected. Below this, there is a 'Matches' section with a 'Match filter' dropdown set to 'All matches'. A table titled 'All matches' lists several matches with columns for 'Time', 'Draw', 'Round Stage No', 'Home - Away', and 'Score Status'. Two arrows point to the 'Matches' sub-tab and the 'Match filter' dropdown.

Search

Nottinghamshire League 2023-2024

Last updated: 22 July 2023 15:57
Nottinghamshire | Nottinghamshire
12/09/2023 to 29/04/2024

Overview | Draws | My matches | **Matches** | Comments | Clubs | Teams | Locations | Find | Members

Club: Arboretum (3000/4749) ★

General | Teams | **Matches** | Standings | Players | Active players | Statistics

Matches

Match filter: All matches

All matches

Time	Draw	Round	Stage No	Home - Away	Score Status
	Nottinghamshire League 2023-2024 Ladies Division 2	2	5	Arboretum Ladies 1 - Boots Ladies 1	Modify
	Nottinghamshire League 2023-2024 Ladies Division 2	3	9	Arboretum Ladies 1 - Byron Ladies 1	Modify
	Nottinghamshire League 2023-2024 Ladies Division 2	4	14	Arboretum Ladies 1 - Nottingham Trent University Students Ladies 1	Modify
	Nottinghamshire League 2023-2024 Ladies Division 2	5	18	Arboretum Ladies 1 - Rushcliffe Arena Ladies 1	Modify
	Nottinghamshire League 2023-2024 Ladies Division 2	6	23	Arboretum Ladies 1 - Safari Badminton Ladies 1	Modify
	Nottinghamshire League 2023-2024 Ladies Division 2	7	27	Arboretum Ladies 1 - Southwell Ladies 1	Modify

Step 6 – Select “Modify” on the Match to add date and time







Club: Arboretum (3000/4749) ★

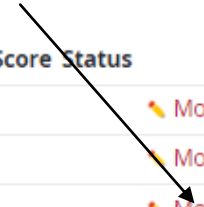
[General](#) [Teams](#) [Matches](#) [Standings](#) [Players](#) [Active players](#) [Statistics](#)

Matches

Match filter: ▼

All matches

Time	Draw	Round	Stage No	Home - Away	Score	Status
	Nottinghamshire League 2023-2024 Ladies Division 2	2	5	Arboretum Ladies 1 - Boots Ladies 1		 Modify
	Nottinghamshire League 2023-2024 Ladies Division 2	3	9	Arboretum Ladies 1 - Byron Ladies 1		 Modify
	Nottinghamshire League 2023-2024 Ladies Division 2	4	14	Arboretum Ladies 1 - Nottingham Trent University Students Ladies 1		 Modify
	Nottinghamshire League 2023-2024 Ladies Division 2	5	18	Arboretum Ladies 1 - Rushcliffe Arena Ladies 1		 Modify
	Nottinghamshire League 2023-2024 Ladies Division 2	6	23	Arboretum Ladies 1 - Safari Badminton Ladies 1		 Modify
	Nottinghamshire League 2023-2024 Ladies Division 2	7	27	Arboretum Ladies 1 - Southwell Ladies 1		 Modify



Step 7 – Select “Switch Home and Away Match” if the first team displayed isn’t the home team

Email all match users

Add comment

Match overview

Event **Arboretum Ladies 1 (ARL1) - Boots Ladies 1 (BOL1)** Score

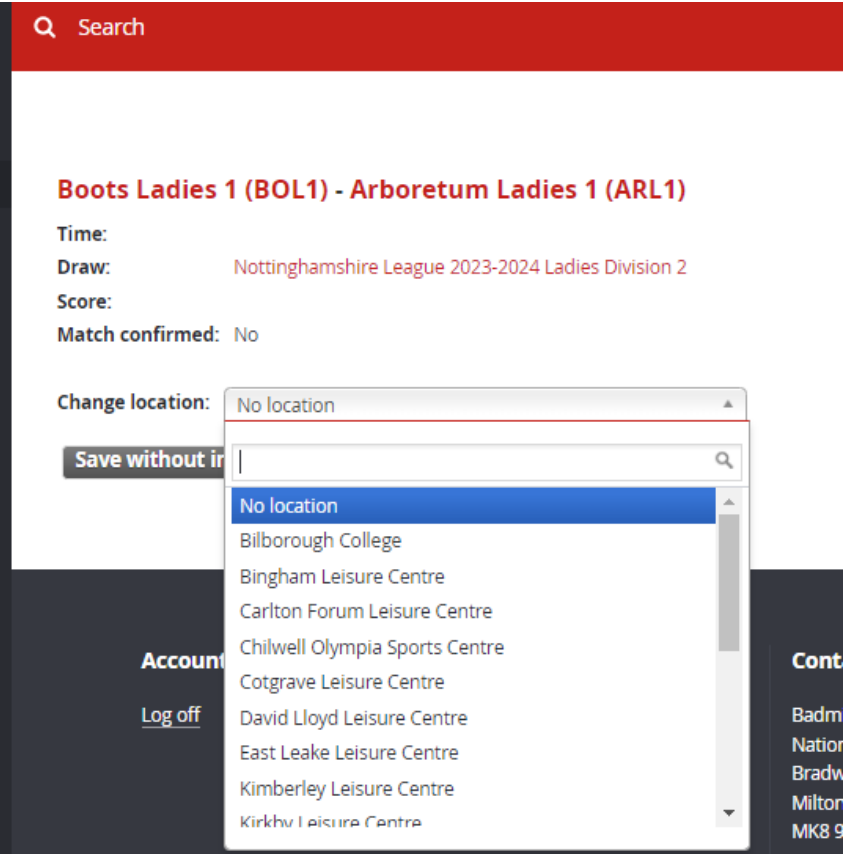
WD1	-
WD2	-
WD3	-
WD4	-
WD5	-
WD6	-
WD7	-
WD8	-
WD9	-

Reschedule match

Relocate match

Switch Home and Away Match

Step 8 – Select “Relocate match” to add location of the match. From the drop down select the correct locations and then select “Save”



Step 9 – Select “Reschedule match” to add the date and time of the match. Once you have entered the correct details select “Save”

Boots Ladies 1 (BOL1) - Arboretum Ladies 1 (ARL1)

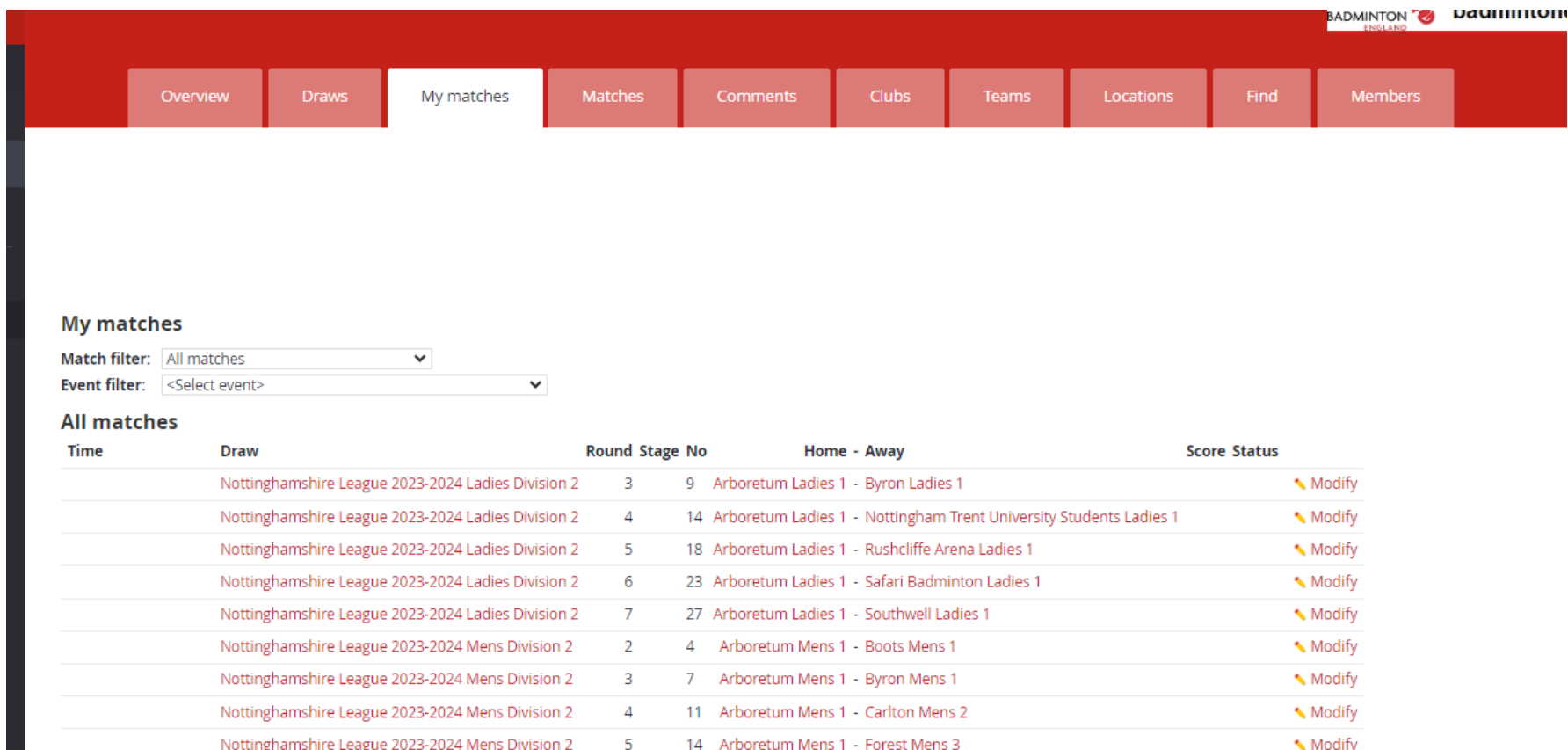
Time:
Draw: Nottinghamshire League 2023-2024 Ladies Division 2
Location: Bilborough College
Score:
Match confirmed: No

Match schedule










Change date (dd/mm/yyyy): / /
Change time: :

Save without indication **Save** **Back**

Step 10 – To do another match select “My Matches” and use the “Match Filter” drop down to select “All Matches”



The screenshot shows the 'My matches' section of the Badminton England website. At the top, there is a navigation bar with buttons for Overview, Draws, My matches (selected), Matches, Comments, Clubs, Teams, Locations, Find, and Members. Below the navigation bar, the 'My matches' section is displayed. It includes a 'Match filter' dropdown menu set to 'All matches' and an 'Event filter' dropdown menu set to '<Select event>'. Below the filters, the 'All matches' section is shown as a table with the following columns: Time, Draw, Round, Stage No, Home - Away, and Score Status. The table contains 9 rows of match data, each with a 'Modify' link.

Time	Draw	Round	Stage No	Home - Away	Score Status
	Nottinghamshire League 2023-2024 Ladies Division 2	3	9	Arboretum Ladies 1 - Byron Ladies 1	 Modify
	Nottinghamshire League 2023-2024 Ladies Division 2	4	14	Arboretum Ladies 1 - Nottingham Trent University Students Ladies 1	 Modify
	Nottinghamshire League 2023-2024 Ladies Division 2	5	18	Arboretum Ladies 1 - Rushcliffe Arena Ladies 1	 Modify
	Nottinghamshire League 2023-2024 Ladies Division 2	6	23	Arboretum Ladies 1 - Safari Badminton Ladies 1	 Modify
	Nottinghamshire League 2023-2024 Ladies Division 2	7	27	Arboretum Ladies 1 - Southwell Ladies 1	 Modify
	Nottinghamshire League 2023-2024 Mens Division 2	2	4	Arboretum Mens 1 - Boots Mens 1	 Modify
	Nottinghamshire League 2023-2024 Mens Division 2	3	7	Arboretum Mens 1 - Byron Mens 1	 Modify
	Nottinghamshire League 2023-2024 Mens Division 2	4	11	Arboretum Mens 1 - Carlton Mens 2	 Modify
	Nottinghamshire League 2023-2024 Mens Division 2	5	14	Arboretum Mens 1 - Forest Mens 3	 Modify

Step 11 – Go back up to step 6 to modify next match.